



Training Pathway Annex Doctoral Education: Credit System

Doctoral education can be classified under 3 main categories:

1. participation in training within the disciplinary field, i.e. symposiums, seminars, courses, thematic days (*JT*), master classes, summer schools, etc;
2. transversal training offered by the DS or another DS (languages, animal experiments, French as a foreign language, Practice makes Perfect, JAV, international mobility, LateX, etc); and
3. training organised by the Doctoral College's employment and careers department (*DCE*) which are particularly aimed at preparing doctoral students for their future professional careers.

To qualify to present their thesis, each doctoral student must obtain a minimum of **60 credits** from participation in training courses entered in their portfolio (via *ADUM*), for which they must provide evidence. Except for the training under the third category, they must obtain a **certificate of attendance** from the organiser or trainer. A template certificate can be downloaded from the Doctoral School's website. To be counted the training course must be validated by the DS.

The 60 credits must have been obtained with a minimum of 10 credits in at least 2 of the aforementioned categories.

In order to reduce absenteeism which is increasing in a worrying manner (>25%) and is detrimental to training course quality and the DS's financial participation, negative credits will be awarded to doctoral students who are absent from a training course without informing the organiser and the DS at least one week in advance. The number of credits will be the same as the amount that would have been generated from participating in the course.

Credits for training courses:

Category 1: symposiums, seminars, courses, thematic days (*JT*), master classes, summer schools, etc.

- 1 credit per conference
- 1 credit per 1/2 day symposium, congress, seminar with a maximum of 10 credits, to which may be added:

if poster presentation:	+ 1 credit	Maximum
if oral presentation:	+ 2 credits	14 credits
if invited:	+ 2 credits	
if "award":	+ 2 credits	
- 1 credit per 1/2 day course, thematic days (*JT*), up to a maximum of 8 credits
- University diploma (*DU*) within the disciplinary field validated: 14 credits

Category 2: transversal training

- Transversal *DU* validated 14 credits
- "Practice Makes Perfect" (40 hours) 10 credits (*if presence ≥ 75%, if not pro rata*)
- accreditation for animal experiments (1 or 2 weeks) 14 credits (*subject to results*)
- French as a Foreign Language (36 hours) 8 credits (*subject to results*)
- JAV with communication (D2): 2 credits + 1 credit if JAV award
- International mobility 1 credit/day (10 maximum)

Credits are conditional on participating in at least 75% of the sessions. Evidence must be provided for absences and when possible notified to the trainers in advance.

Credits (up to a maximum of 12 credits in total) are awarded to doctoral students who demonstrate involvement:

- in the life of the DS and other institutions: DS Board, academic councils, commissions, etc (3 to 6 credits depending on the degree and type of involvement);
- organising the JAV and/or events for doctoral students, promoting doctoral studies organised with or without the DS (3 to 6 credits depending on the degree of involvement);
- participation in institutional meetings where the testimony or presence of doctoral students is required (for example *Assises ESR*, etc) (1 to 4 credits depending on the degree of involvement).

The "*degree of involvement*" is assessed in consultation with members of the DS administrative team responsible for the day to day monitoring of doctoral students.

In accordance with the French Order dated 25 May 2016, each doctoral student must be trained in research ethics and scientific integrity and must validate 5 credits of doctoral training in this field.

Category 3: Shared training organised by the Doctoral College's DCE (Employment and Careers Department)

The shared training courses are managed totally through the ADUM gateway (registration, certificates of presence, absences, validation, evaluation).

Registrations open automatically 2 months before the event date. This method makes it possible to spread out registrations and avoid cancellations or oversights during the year. However, it means you must register quickly as soon as the event opens: places are sometimes expensive and are allocated on a first come, first served basis. There is a supplementary list that varies depending on the training.

The Doctoral School reserves the right to refuse a registration. The reason for this decision is not given individually on the automatic message. The reason is communicated upon request made to the Doctoral School. If there can be a discussion with reasoned arguments, the DS may review its position, however, certain refusals are non-negotiable (previous attendance problems, insufficient credits, number of places, not suitable for the target audience, etc).

NB: credits can only be validated if the entire training course has been followed and attendance has been certified by the organiser/trainer, in this case the Doctoral College's Employment and Careers Department.